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office products

Office Supplies With a Personal Touch.



June 2018

651-293-1135

The Ultimate Collaboration Space: Meeting Areas and Conference Rooms



One of the most important and versatile rooms for a business is the conference room. It's a meeting area for the employees, a presentation room for clients, and a creative space for team collaboration. If designed correctly, your conference room can become a jack of all trades for improved productivity. Get the most out of your space by focusing on who utilizes it, what visual aids are needed, and how technologically efficient it should be setup.

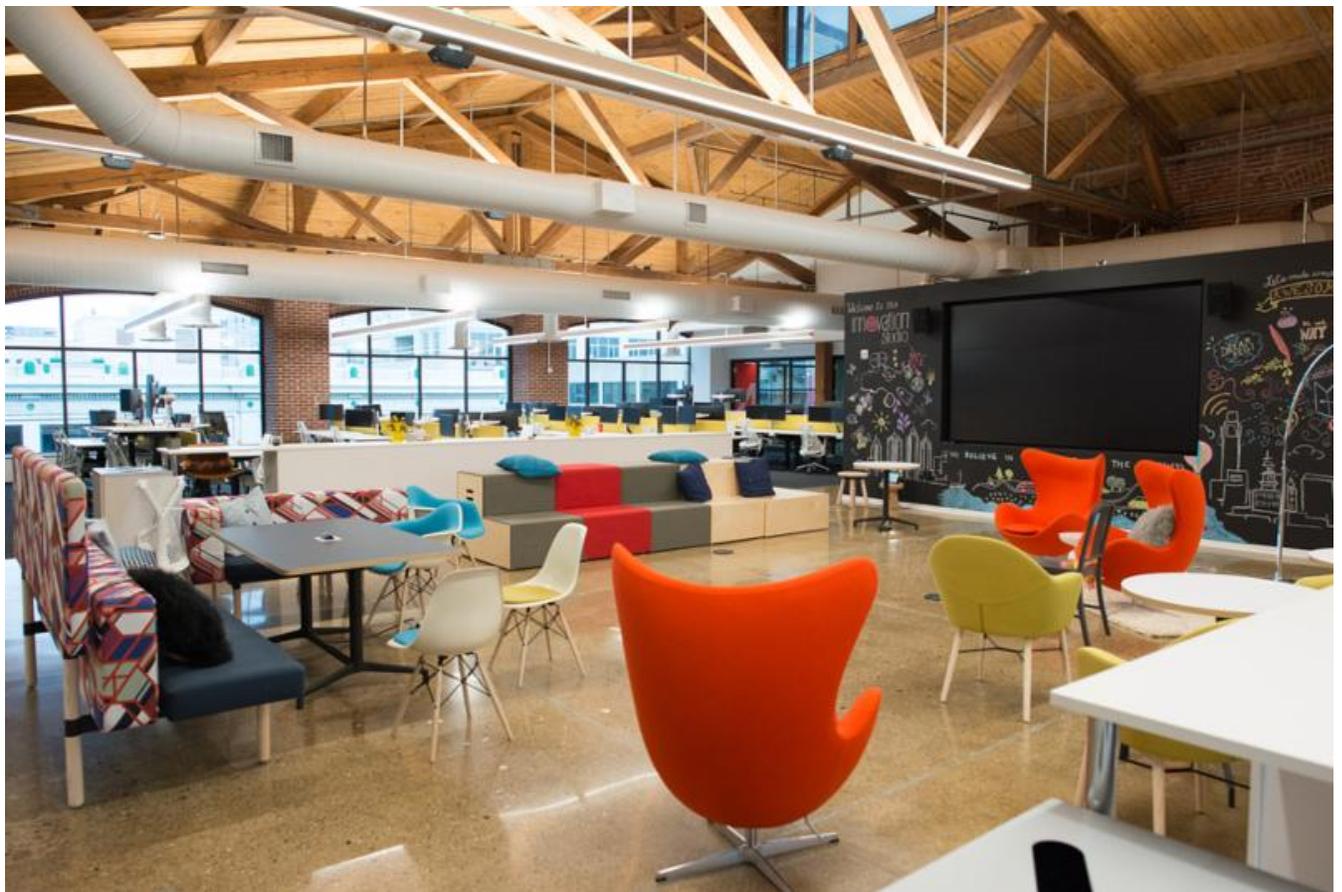
To start off, the table for your room often depends on the size of your team and average cliental. If you're smaller, then a circular table would be ideal for meetings since it's the best shape for collaboration, but it does seat less. If you've got a lot of presentations to show, though, it may not work out. If you've got a larger audience and a need for visual aids, then a rectangular table would be best. From there, choosing the right chairs should focus on comfort and ergonomic design. Make sure to take your team plus normal client meeting size into account for quantity.

When deciding other furniture for your space, focus on keeping it minimal so the room appears more open. Lighting also plays an important part in a room where clients are received. If you have windows, be sure to install some blinds for those glaringly bright afternoons. Rooms with no natural light need consistent lighting so it lacks shadowed areas, which is especially important when receiving video conference calls.

A meeting room might also need to be setup with extra accessories. A whiteboard or SMART board helps with creativity and can double as a visual tool as the background for a projector. Keeping a printer or scanner in the room makes it easy to print materials or send a copy to clients while video chatting. Or, if phone calls are more your style, then a conference phone system would work best so you can link multiple rooms and people to one call.

Overall, the goal for your conference room should be to create a functional and balanced space utilized for versatile collaboration. Its theme can be based on your office space, but it will need a different set of furniture. Great River's catalog includes stylish and ergonomic furniture that will help create a productive work area that meets your needs. To ensure you get the most out of your space, we also offer an interior design service to help you find that perfect balance of presentation and functionality.

The Innovative Workspace



As the modern age continues to advance, our work culture has changed with it: the hiring process starts online, instant communication blends the line between business and personal, and office designs have been completely revamped. We've moved away from the traditional, bare cubicle design into a transformative space that fits the modern workforce. Now more than ever, employees will choose jobs based on the amenities and design of the place they work. You've probably heard a lot about open space layouts, but that's only the surface of how the office has evolved into its current style.

Extending from the open space concept, the modern trend utilizes all of the office into a productive and flexible work area. Kitchens become communal canteens with lots of seating for collaborative lunch times or those who need more white noise as they work. It usually includes some free amenities like coffee, tea, and snacks. On the opposite spectrum, a relaxing space to recharge has also become popular in an effort to prevent burn-outs so employees can sustain their productivity. Some businesses go all out on their relaxing spaces, but sometimes all you need is a comfortable couch and some low lighting.

A recent addition to the open layout includes open meeting areas often called collaboration zones. Along with closed rooms for important meetings, offices will have spaces tucked away or set to the side of the main area. These "rooms" are separated by panels or low walls and can simply hold a

table with two chairs for a couple people or be larger with a whiteboard for creative collaboration. A mix of both sizes will benefit employees who want to change up their scenery or open up a discussion to the room (and anyone walking by). It creates a culture of moving collaboration, which can improve productivity.

Supporting that model, the modern desk breaks away from closing employees in a box to shared desk space. Instead of setting up cubicles, businesses set up a circular or rectangular table separated into individual work areas referred to as pods. It still gives the employees some structure while the office design encourages moving around for a more innovative approach to the work day. Overall, the attractive workplace will implement a more "homey" feel to their office so that employees will feel comfortable for a more effective work day.

Whether your office needs a few new items or a whole new set of furniture, Great River offers a [full catalog](#) of products to help start your project. If the task simply seems too daunting, then we recommend contacting our team of interior designs to get the most out of your space so you can attract new employees while supporting your current team.

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June Specials

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FEL4653501

Offers Valid Through June 30, 2018

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Sale Price
\$202.75/EA



LLR52507

Offers Valid Through June 30, 2018

FireKing Insulated Turtle File Cabinet

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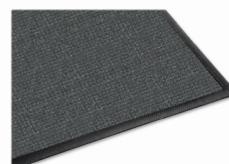


FIR2R1822CPA

Offers Valid Through June 30, 2018

Genuine Joe WaterGuard Indoor/Outdoor Mats

Sale Price
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GJO59473

Offers Valid Through June 30, 2018

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LLR60732



Offers Valid Through June 30, 2018

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\$16.20 BX

GMT6870



Offers Valid Through June 30, 2018

Café Bustelo Coffee K-Cup

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GMT6106



Offers Valid Through June 30, 2018

House Keeping



We now have promotional products.
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